Finance Committee Minutes

Coatesville Area Senior High School Auditorium

September 12, 2017 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON:

Stuart Deets

BOARD MEMBERS:

James Hills and Tom Siedenbuehl [Absent]

SUBSTITUTE:

Ann Wuertz

ADMINISTRATION:

Dr. Cathy Taschner and Ronald Kabonick

CALL TO ORDER:

6:05 p.m.

APPROVAL of MINUTES

Approval of the August 8, 2017 Finance Committee meeting minutes. (Enclosure)

Motion: James Hills

Second: Ann Wuertz

Vote: 3-0

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements and the Bills Payable list, as presented. (*Enclosures*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

B. Donation from the Red Robin Restaurant (The Kula Foundation)

RECOMMENDED MOTION: That the Board of School Directors accept a check in the amount of \$3.75 from the Red Robin Donations Loyalty Program to Scott Middle School.

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

C. Human Resources Report and Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

D. PSAT / SAT Administration

RECOMMENDED MOTION: That the Board of School Directors approve the payment and administration of the PSAT for 10th and 11th grade students, and SAT all 11th grade students. (*Confidential Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

E. Memorandum of Understanding - CATA Choral Pay (2016-2017)

RECOMMENDED MOTION: That the Board of School Directors approves the Memorandum of Understanding between CASD and CATA as presented. For purposes of clarity, this was inadvertently missed on the June agenda.

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

Finance Committee Minutes September 12, 2017 Page #2

INFORMATIONAL ITEM(S)

- Mike Lillys, RBC Capital New Bond Issue to fund the 1st Phase of the Facilities Plan
- Enrollment Reports for the month ending August 31, 2017 (Enclosure)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 6:45 p.m.

Respectfully submitted, Karen Jackson

Education Committee Minutes

Coatesville Area Senior High School Auditorium

September 12, 2017 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON:

Deborah Thompson

BOARD MEMBERS:

James Hills and Ann Wuertz

ADMINISTRATION:

Dr. Cathy Taschner and Ronald Kabonick

CALL TO ORDER:

6:45 p.m.

APPROVAL of MINUTES

Approval of the August 8, 2017 Education Committee meeting minutes. (Enclosure)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

AGENDA ITEMS

A. Middle School Trip to Williamsburg (2018)

RECOMMENDED MOTION: That the Board of School Directors approves the trip to Williamsburg for all three CASD middle schools, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

B. Valley Forge Educational Services / The Vanguard School Agreement – Student 10005191

RECOMMENDED MOTION: That the Board of School Directors approves the Enrollment Contractual Agreement for the 2017-2018 school year between CASD and Valley Forge Educational Services/The Vanguard School for student 10005191, as presented. (Confidential Enclosure)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

C. Longwood Gardens Grant for 1st Grade Students of Friendship Elementary School

RECOMMENDED MOTION: That the Board of School Directors accepts a grant from Longwood Gardens to provide transportation to the Design in the Garden Program, as presented. (Confidential Enclosure)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

D. Gospel Choir Performance - Benefit Concert for Haiti

RECOMMENDED MOTION: That the Board of School Directors approves the Gospel Choir's performance in a Benefit Concert for Haiti. The concert is being sponsored to raise funds for an orphanage in Creve, Haiti.

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

E. Confidential Release and Settlement Agreement - Student 10009745

RECOMMENDED MOTION: That the Board of School Directors approves the confidential Release and Settlement Agreement for student 10009745, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

F. Memorandum of Understanding - Redemption Project

RECOMMENDED MOTION: That the Board of School Directors approves the Redemption Project which provides grant funding for the All About Character, Inc. project, as presented. (*Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

G. Service Agreement - Medical Access Billing

RECOMMENDED MOTION: That the Board of School Directors approves the Service Agreement for medical access billing, as presented. (*Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

H. Probation Contracts

RECOMMENDED MOTION: That the Board of School Directors approves the probation contracts, as presented. (*Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

I. Glen Mills Schools Act 48 Contract for 2017-2018

RECOMMENDED MOTION: That the Board of School Directors approves the Glen Mills Schools Act 48 Contract, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

J. Homebound Instruction – Student 1718-0025

RECOMMENDED MOTION: That the Board of School Directors approves the Homebound Instruction for student #0025. (*Confidential Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

K. AFJROTC Field Trips

RECOMMENDED MOTION: That the Board of School Directors approves the request for two (2) out of state field trips, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

INFORMATIONAL ITEMS

- Charter School Update Jason Palaia
- Educational Data Presentation Rita Perez
- Special Education Update Dr. Cynthia Ajemian
- Summer Learning Recap Jason Palaia
- Discipline, Community & Compliance Task Force Update Rita Perez

Education Committee Minutes September 12, 2017 Page #3

INFORMATIONAL ITEMS (cont.)

- Electronic Devices Task Force Update Jason Palaia
- Before and After Care Pilot Jason Palaia
- Police Department Update

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 8:45 p.m.

Respectfully submitted, Karen Jackson

Policy Committee Minutes

Coatesville Area Senior High School Auditorium

September 12, 2017 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON:

Ann Wuertz

BOARD MEMBERS:

Bashera Grove and Tom Siedenbuehl [Absent]

SUBSTITUTE:

Brenda Geist

ADMINISTRATION:

Dr. Cathy Taschner and Ronald Kabonick

CALL TO ORDER:

8:45 p.m.

APPROVAL of MINUTES

Approval of the August 8, 2017 Policy Committee meeting minutes. (Enclosure)

Motion: Brenda Geist

Second: Bashera Grove

Vote: 1-2

Abstained: Geist & Grove

AGENDA ITEMS

Consent Agenda

RECOMMENDED MOTION: That the Board of School Directors approves the Consent Agenda items.

Motion: Brenda Geist

Second: Bashera Grove

Vote: 3-0

900 SERIES

A. Policy 901 – Public Relations Objectives – 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 901.

B. Policy 902 – Publications Program – 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 902.

C. Policy 903 - Public Participation in Board Meetings - 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 903.

D. Policy 903.1 - Circulation of Material at Board Meetings - 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 903.1.

E. Policy 904 - Public Attendance at School Events - 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 904.

F. Policy 905 – Citizen Advisory Committees – 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 905.

G. Policy 906 – Public Complaints – 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 906.

H. Policy 907 – School Visitors – 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 907.

I. Policy 908 - Relations with Parents/Guardians - 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 908.

J. Policy 909 – Municipal Government Relations – 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 909.

K. Policy 910 – Community Engagement – 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 910.

L. Policy 911 - News Media Relations - 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 911.

M. Policy 912 – Relations with Educational Institutions – 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 912.

N. Policy 913 - Non-School Organizations/Groups/Individuals - 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 913.

O. Policy 914 – Relations with Intermediate Unit – 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 914.

P. Policy 915 – Booster Clubs – 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 915.

Q. Policy 916 - Volunteers - 30-Day Review

RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 916.

Policy Committee Minutes September 12, 2017 Page #3

R. <u>Policy 920 – Parental/Family Involvement – 30-Day Review</u>
RECOMMENDED MOTION: That the Board of School Directors approves the 30-day review of Policy 920.

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 8:46 p.m.

Respectfully submitted, Karen Jackson

Operations Committee Minutes

Coatesville Area Senior High School Auditorium

September 12, 2017 - 6:00 PM

(4th Committee Meeting of the Evening)

CHAIRPERSON: Brenda Geist

BOARD MEMBERS: Laurie Knecht and Dean Snyder [Absent]

SUBSTITUTE: Ann Wuertz

ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick

CALL TO ORDER: 8:47 p.m.

APPROVAL of MINUTES

Approval of the August 8, 2017 Operations Committee meeting minutes. (Enclosure)

Motion: Laurie Knecht Second: Ann Wuertz Vote: 2-1

Abstained: Geist

AGENDA ITEMS

A. Request to Waive Fees - Good News Club - King's Highway Elementary School

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$5,364.00 from the Child Evangelism Fellowship of Chester County for the Good News Club on October 17, 2017, as presented. (*Confidential Enclosure*)

Motion: Brenda Geist Second: Laurie Knecht Vote: 3-0

B. Request to Waive Fees - Good News Club - Rainbow Elementary School

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$3,836.00 from the Child Evangelism Fellowship of Chester County for the Good News Club on October 19, 2017, as presented. (*Confidential Enclosure*)

Motion: Laurie Knecht Second: Ann Wuertz Vote: 3-0

C. Request to Waive Fees - YMCA Believe & Achieve Program - Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$161,552.00 for the YMCA of Greater Brandywine Believe & Achieve [After School] Program to be held at Scott Middle School from August 28, 2017 through June 8, 2018, as per the attached enclosure. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: Laurie Knecht

Motion to Table: Brenda Geist Second: Laurie Knecht Vote: 3-0

D. Lunch Prices for the 2017-2018 School Year - Correction

RECOMMENDED MOTION: That the Board of School Directors approve a \$.25 increase for all lunches for the 2017-2018 school year. This will set the new lunch prices at \$2.20 for Elementary Students, \$2.40 for Middle School Students and \$2.75 for High School Students.

Motion: Laurie Knecht Second: Ann Wuertz Vote: 3-0

E. Chamber and Sons - Repair of Gymnasium Floor - North Brandywine Middle School

RECOMMENDED MOTION: That the Board of School Directors approves the proposal from Chambers and Sons to repair and refinish the North Brandywine gym floor in the amount of \$28,890.00. This proposal was forwarded to our insurance carrier for reimbursement minus the deductible. (*Enclosure*)

Motion: Ann Wuertz Second: Laurie Knecht Vote: 3-0

F. Office for Civil Rights Website Agreement

RECOMMENDED MOTION: That the Board of School Directors approves the Resolution Agreement between CASD and the Office for Civil Rights, Case Number 03171060. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: Laurie Knecht Vote: 3-0

G. Request to Waive Fees – Women Destined for Change – 9/10 Center

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$2,901.00 for Women Destined for Change. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: Laurie Knecht Vote: 3-0

H. Commonwealth Law Enforcement Assistant Network

RECOMMENDED MOTION: That the Board of School Directors approves the Agreement for information exchange by and between the Pennsylvania State Police, Administrator of the Commonwealth Law Enforcement Assistance Network and the Coatesville Area School District.

Motion: Ann Wuertz Second: Laurie Knecht Vote: 3-0

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 8:58 p.m.

Respectfully submitted, Karen Jackson